

# BARCLAY PARK ASSOCIATION

## CO-OWNER INFORMATION FORM

Please complete and return to the Association.

Date: \_\_\_\_\_

Name of Mortgage Company: \_\_\_\_\_ Mortgage Acct. No.: \_\_\_\_\_

Address of Mortgage Company: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Designated Voting Representative: \_\_\_\_\_  
(Necessary for the Annual Meeting business, Bylaw Amendments, etc.)

Legal Unit Number:		
Unit Address:		
Co-owner Name:		
Co-owner Street Address:		
Co-owner City, State, Zip:		
Co-owner Work Phone:		
Co-owner Home Phone:		
Co-owner Email Address:		

Resident Name(s) (if other than Co-owner):	
Resident Work Phone:	
Resident Home Phone:	
Resident Email Address:	

### Co-owner Emergency Contact Information (Required)

Name 1:		
Work Phone:	Home Phone:	Relationship:
Name 2:		
Work Phone:	Home Phone:	Relationship:

In case of emergency, who has a key to your unit? \_\_\_\_\_

Phone number: Day # \_\_\_\_\_

Evening # \_\_\_\_\_

Is Unit Occupied by a Co-owner or a Family Member?  Yes  No

If not occupied by Co-owner or family, have you enclosed a copy of your lease?  Yes  No  
(You are required to provide the Association with a copy of the lease to file)

I certify that this unit is not leased and is only occupied by the Co-owner of record or an immediate family member.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Meadow Management, Inc. 27780 Novi Road, Suite 110 Novi, MI 48377  
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