BARCLAY PARK ASSOCIATION

ALTERATION / MODIFICATION REQUEST FORM

Name:	
Address:	
Phone:	
REQUESTED MODIFICATIONS	
	□ Exterior Appearance □ Structural Parts of Unit □ Common/Limited Common Elements □ Other: proved standard/specification. As an alternative to using fication of Compliance Form if you intend to be in 100% compliance with
EXPLANATION OF MODIFICATIONS	
Please note that you MUST submit a drawing f	For any modification. Please list sizes and materials to be used.
If an outside contractor will be used, list contra Contractor Name: Contractor Address:	actor's name, address, and phone number:

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING:

- 1. As necessary, construction will be performed by a licensed builder/contractor who is insured. All applicable codes and regulations will be followed and all necessary permits will be obtained at my/our expense.
- 2. All maintenance of this Alteration/Modification will be performed at my/our expense.
- 3. This alteration/variance/modification is subject to all of the requirements of the governing documents, occupancy agreements, and other applicable regulations at Barclay Park Association's discretion.
- 4. I/we have read all applicable sections of the governing documents, and I/we understand same.
- 5. I/we understand that, should any legal, regulatory agency require, at *any* time in the future, modifications to this variance, they will be done at my/our expense.
- 6. I/we understand that it is my/our responsibility to advise future assigns and/or Co-owners of the unit of this modification and of their responsibility for same.
- 7. All of the information listed above is truthful and accurate.

NO WORK SHALL COMMENCE UNTIL WRITTEN APPROVAL IS RECEIVED.

Date:	
	(Co-owner Signature)
Date:	
	(Co-owner Signature)
•	ation is received, requests will be completed at the earliest opportunity. Please note availability of the Board of Directors.
	Please return this Form to:
	ranagement, Inc. 27780 Novi Road, Suite 110 Novi, MI 48377 Tel: 248-348-5400 Fax: 248-348-5960 rvice@meadowmgmt.com Website: www.meadowmgmt.com
	<u></u>
	FOR ADMINISTRATIVE USE ONLY
Approved By:	Date Approved: